

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
March 10, 1997

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603 with four Commissioner's present, Commissioner Young absent; Chairman LeDoux presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. The merit increases were approved unanimously as recommended by the departments.

II. MINUTES OF PREVIOUS MEETING: Moved by Stoffels and seconded by Stockwin, that the minutes of February 10, 1997, as amended and mailed on February 6, 1997, be approved. Motion carried unanimously.

III. PUBLIC COMMENT

IV: OLD BUSINESS

A. Grievance Complaint

1. Administrative Services

It was announced by Chairman LeDoux that at the order of the Superior Court the grievance has been dismissed.

B. HHS Reorganization

1. Appeals

It was moved by Stockwin and seconded by Stoffels to adopt the staff recommendations as presented. Motion carried unanimously.

V. NEW BUSINESS:

A. Brown Act Update

1. John Driscoll

John Driscoll, attorney for the Commission, gave an overview of the Brown Act.

B. Specification Revision

1. Investigator Welfare Fraud

It was moved by Stoffels and seconded by Costigan to approve the classification specification of Investigator Welfare Fraud, range 87.1 as revised and renamed Investigator Welfare Fraud/Family Support, with one punctuation correction and one grammatical correction.

Motion carried unanimously.

C. Extension of Leave of Absence

1. Health and Human Services

It was moved by Stockwin and seconded by Stoffels to approve the extension of Leave of Absence to April 14, 1997. Motion carried unanimously.

D. Abolishment of Eligible Lists

1. Associate Civil Engineer

It was moved by Costigan and seconded by Stockwin to approve abolishment of the open Associate Civil Engineer List. Motion carried unanimously.

2. Associate Planner

It was moved by Stoffels and seconded by Stockwin to approve the abolishment of the open Associate Planner list after obtaining the signature from Fred Yeager on his memo. Motion carried unanimously.

E. Appeal of Denial on Retroactive Work-Out-Of-Class

1. Administrative Services

It was moved by Costigan and seconded by Stockwin to grant the appeal of the appellant. Motion carried unanimously.

F. Request of Extension of Authorized Hours

1. County Executive Office

It was moved by Stockwin and seconded by Costigan to approve the employment of an extra help employee for an additional 160 hours, pursuant to Section 14.71 (a) (2) of the County Code.

G. Work Out Of Class Extensions

It was moved by Stoffels and seconded by Stockwin to approve the Work Out Of Class extensions as presented in the staff memo. Motion carried unanimously.

H. Extra Help Extensions

It was moved by Stoffels and seconded by Costigan to approve the extra help extensions as presented in the staff memo, after a memo from the District Attorney is received on Sayers. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VII. COMMUNICATIONS

A. Provisional Appointments - None

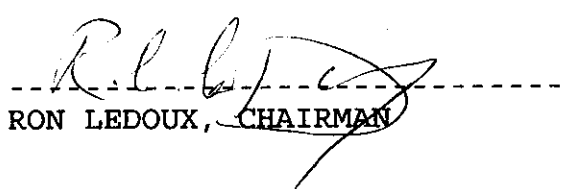
B. Staff Reports and Correspondence

1. Director Gray introduced Alora Lipsmeyer, Sr. Administrative Clerk from the Personnel

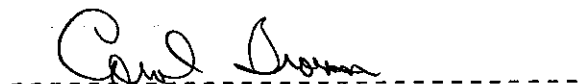
Department.

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on **Monday**, April 14, 1997, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603.

PLACER COUNTY CIVIL SERVICE COMMISSION



RON LEDOUX, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY